



Parent-Child Workshop
For kids ages 5-8 and their adults
Confirmation Letter

Dear Parent,

We are looking forward to having you and your child/ren at our Parent-Child workshop on **Saturday, June 8th from 10:30am to 12:30pm** at the **Black Pine Circle School** in Berkeley. Directions follow at the bottom of this letter. Please follow the directions carefully to ensure that you arrive at the building where we are conducting the workshop. This workshop is not appropriate for infants or younger children under 5 years of age.

We ask that you arrive a little early to give your child/ren a chance to settle in. The workshop will be from **10:30am to 12:30pm**.

Because the skills we teach build on each other, **it is important that participants plan to stay for the entire workshop**. If you have questions or concerns about this policy, please do not hesitate to call or email.

This is an active, fun workshop with a lot of moving around. Loose comfortable clothing is most appropriate. We will take a break for children to have a snack. We will provide a small snack. If your child has special dietary needs or if you think they will need extra snacks, please pack items your child can eat quickly and easily. Food that provides children with energy (such as fruit, crackers and cheese, etc.) are the most appropriate to bring. We will have water at the workshop, but children often like having their own water bottles.

Also included are some helpful and informative Kidpower Guidelines for parents and caregivers who will be attending the upcoming workshop. Please read and review the guidelines before attending the class.

If you know of people who might be interested in this or other Kidpower programs, please let us know. If you have any questions or concerns, don't hesitate to call. See you soon!

With warm regards,

Dillon Draper
Program Support

Kidpower Workshop Cancellation Policy

Kidpower reserves the right to cancel workshops due to insufficient enrollment. Should we need to cancel a class, we will reschedule the workshop for another date. If we cancel a class, you may either choose to attend on an alternative date or request that we send you a full refund.

If you decide to cancel and notify Kidpower in writing and by telephone at least one month before your workshop, you may cancel your workshop registration and receive a full credit of the amount paid towards another class, to be used within one year, OR a full refund minus a \$15 processing fee.

If you cancel your registration with less than one month notice but more than 3 business days notice, we offer a full credit of the amount paid towards another workshop to be used within one year OR a 50% refund.

If you cancel with less than 3 business days notice or do not attend the workshop, we do not offer a credit or refund. Credit or refunds either in part or in full will be issued only in exceptional circumstances. We are also unable to offer any credit or refunds if we are contacted after the workshop has started.

In the case of illness: Please let us know right away if your child is too ill to come to the workshop. We often have waiting lists and want to give another family the opportunity to attend.

If your child wakes up ill the day of the workshop, please contact us immediately. If we hear from you before the workshop, we can provide a one-time credit towards taking another workshop within a year, less a \$25 processing fee.

DIRECTIONS TO THE BLACK PINE CIRCLE SCHOOL

ADDRESS: Black Pine Circle's Lower School **2027 7th Street** Berkeley, CA.

From Highway 80/580 in Berkeley

- Take the University Avenue Exit.
- Head East, toward the hills, away from the bay.
- After coming off the overpass, you will come to a lit intersection.
- This is Sixth and University.
- Go through the intersection.
- The next street is Seventh.
- Turn Right on Seventh.
- 2027 is the last building on the left at the end of the block.

** You will see a building on the right, labeled Black Pine Circle. This is the Upper School on Sixth. We are **NOT** meeting there. On Seventh, Black Pine Circle School has two buildings, and upper school and a lower school. We are meeting at the **LOWER SCHOOL**.



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